

## 1. CONTACT DETAILS

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Post code: \_\_\_\_\_

Email: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

**REMEMBER:**we hold all previous customer details,  
proofs and logos!

Don't like forms?

Simply tick here  and leave your contact details  
and we will phone you to discuss and fill in  
the form for you!You will receive an email proof and invoice  
for your approval before we proceed to print!

## 2. CARD / PRINTING SELECTION

(For price grid see back page of brochure)

\* For points marked \* see overleaf for more info.

Code	Card Name	Quantity	Price (£)

\*2 Is a black &amp; white logo required inside your cards?

YES / NO

\*3 Or colour logo required inside? (price listed on rear of brochure)

Paper Insert / Litho

\*4 Handwritten signature required? (£10)

YES / NO

\*5 Is 'Front Page' print of name or logo required?

YES / NO

Select front print colour: Black / Gold / Silver / Logo / Other: \_\_\_\_\_

Additional text on front? \_\_\_\_\_

## 3. GREETING OVERPRINT

Enter the greeting & font details to be printed inside  
the card (any greeting inside in black is free);
**ENVELOPES:** White recycled are free but we also offer  
120gsm coloured envelopes at 10p each.

Please circle: White Red Gold Silver

**TOTAL:** Return the form to us and we will calculate  
the totals and send you a proof and VAT invoice  
detailing all costs - there are no hidden charges,  
only those above, £6.00 P&P and VAT.You can add your company address details &  
indicate logo position here too (black free).

Address position: Left / Centre / Right

Charity Choice (B/C Range):

## 4. PAYMENT - On receiving your order we will contact you with invoice &amp; proofs.

Hard copy invoices will be included with delivery.

 I wish to pay by Invoice I wish to pay by cheque I wish to pay by BACS I wish to pay by credit/debit card > Mastercard  Visa  Maestro  Issue \_\_\_\_\_ Expiry \_\_\_\_\_ / \_\_\_\_\_

Cardholder's name (capitals)

Cardholder's signature

# Greetings and Help Guide

You can use any of the following greetings by circling the selected one or use these as inspiration to enter your own personalised greeting on the opposite side.

1.  
Wishing You A  
Very Merry Christmas And A  
Happy New Year  
From

2.  
Best Wishes  
And Season's Greetings  
From

3.  
Season's Greetings  
From All The Team  
At

4.  
Best Wishes For A  
Happy Christmas & A  
Prosperous New Year

5.  
Wishing You A  
VERY MERRY CHRISTMAS  
And A  
PROSPEROUS NEW YEAR

6.  
Wishing You A  
Great Christmas  
And A Fantastic 2010

7.  
Our Happy Team  
Extends You Best Wishes  
Of The Season

8.  
With  
Season's Greetings  
And Best Wishes  
For The Coming Year

9.  
Wishing You  
Happiness & Prosperity  
In The Coming Year

10.  
Season's Greetings

11.  
Make your own!

**TYPEFACE** Circle preferred typeface:

Arial Garamond **Dom Casual** *Kaufmann* **Augie** *Freestyle*

*Medici* **Bauhaus** *Times Italic* Eurostyle

\*<sup>1</sup> Check our website for online discounts

\*<sup>2</sup> Logos can be emailed to [sales@companychristmascards.co.uk](mailto:sales@companychristmascards.co.uk) (300dpi+ recommended, include pantone codes) in order of preference: PDF, EPS, TIFF, JPG, BMP. You can also mail a CD to us (address overleaf). Logos are free when printed inside in black & white/greyscale.

\*<sup>3</sup> For Litho print prices, the black in any logo remains free - only count additional colours. See grid on back of brochure - e.g. 1 colour for 100 cards = £30, 1 colour for 500 cards = £50. Colour Inserts is a 2nd option: We print to quality paper and glue the insert into your card. Inserts are a set price regardless of number of colours.

\*<sup>4</sup> Signatures must be originals provided in black pen (larger is better) in a solid, flowing pen.

\*<sup>5</sup> Frontpage print is an optional extra - you don't pay for existing greetings on the front of cards, just if you add your own name or logo. If you want a logo on the front circle 'logo'. Price is the same as Litho; e.g. 2 colour logo on the front of 250 cards = £40 for 1st colour + £20 for 2nd (2nd/3rd colours are half price). If you just want to add text to the front then choose the colour and enter text into box. Check out [www.companychristmascards.co.uk/gallery.php](http://www.companychristmascards.co.uk/gallery.php) for examples.